

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, JUNE 23, 2025 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser
https://us06web.zoom.us/webinar/register/WN_3WUU-uTET_m4NvMBYnCvpg

6:30PM – ANTICIPATED NON-PUBLIC SESSIONS ARE BEING HELD IN CONFERENCE ROOM A IN ACCORDANCE WITH RSA 91-A:3, II (a) & (I)

AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting]
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE
- VII. ACCEPTANCE OF MINUTES – MAY 5, 2025
- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS
 1. Public Art Review Committee (PARC) Recommendation for Location of Proposed Fairy House Sculpture from Friends of the South End (FOSE) (***Sample motion – move to accept the Fairy House Sculpture from Friends of the South End (FOSE)***)
 2. *Portsmouth 8-year-old Colby Classic Baseball Champions
 3. *Portsmouth High School Girls Lacrosse Division I – Back to Back State Champions
 4. *Portsmouth High School Boys Lacrosse Division II State Champions
 5. *Recognition and appreciation of Deputy City Manager Suzanne Woodland
- IX. PUBLIC COMMENT SESSION (***This session shall not exceed 45 minutes***) – (***participation may be in person or via Zoom***)
- X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS
 - A. *CONTINUATION OF PUBLIC HEARING REGARDING FY26 BUDGET (***Continuation of Budget Public Hearing held on June 9, 2025***)
 - PRESENTATION (***Held at the May 19th City Council meeting***)
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

Adoption of Proposed Budget Resolutions:

- B. Adoption of Budget Resolutions for Fiscal Year July 1, 2025 through June 30, 2026 (FY26)
- Resolution No. 7-2025 – Municipal Fees (***Sample motion – move to adopt Resolution #7-2025 – Municipal Fees***)
 - Resolution No. 8-2025 – General Fund Expenditures (***Sample motion – move to adopt Resolution #8-2025 – General Fund Expenditures***)
 - Resolution No. 9-2025 – Water Fund Expenditures (***Sample motion – move to adopt Resolution #9-2025 – Water Fund Expenditures***)
 - Resolution No. 10-2025 – Sewer Fund Expenditures (***Sample motion – move to adopt Resolution #10-2025 – Sewer Fund Expenditures***)
 - Resolution No. 11-2025 – Special Revenues, Debt Service Fund, Portsmouth Housing Endowment Trust, and Committed Fund Balances (***Sample motion – move to adopt Resolution #11-2025 – Special Revenues, Debt Service Fund, Portsmouth Housing Endowment Trust and Committed Fund Balances***)
 - Resolution No. 12-2025 – Investment Policy (***Sample motion – move to adopt Resolution #12-2025 – Investment Policy***)

(Roll call votes are required for the Adoption of each Resolution)

XI. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager's Items Which Require Action:

1. License for Coast Guard Vessel to Dock at Prescott Park
2. Parking Lot Usage/Maintenance Agreement with St. John's Masonic Association, Inc.
3. Amendment 4 to City's Lease with the Players' Ring

XII. CONSENT AGENDA

- A. Request from Michelle Graham of Shadow and Beige, to install a Projecting Sign at 40 Market Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning & Sustainability Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***

- ***Any removal or relocation of projecting sign(s), for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign(s), for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. E-mail Correspondence ***(Sample motion – move to accept and place on file)***
- B. Memorandum from School Superintendent McLaughlin regarding Budget Work Session Updates
- C. Letter from the Gray Family property owners of 126 Bridge Street regarding Zoning Change from CD5 to CD4, or CD4-L1 or CD4-W ***(Sample motion – move to refer the correspondence to the Planning Department)***
- D. Letter from Kevin Wentworth on behalf of Portsmouth Serious Summer League, to allow the League's banners to be hung for the duration of their basketball season at South Playground ***(Sample motion – move to refer to the City Manager with Authority to Act)***
- E. Request from Kerrin Parker for License to Install Drainage Pipe on City Property Adjacent to 86 Haven Road ***(Sample motion – move to refer to the Legal Department and Public Works Department for a report back)***
- F. Letter from Shawn Menard, Seacoast Eat Local, requesting an amendment to current agreement to allow additional temporary signage promoting the Portsmouth Farmers' Market ***(Sample motion – move to refer to the City Manager with Authority to Act)***

XIV. MAYOR McEACHERN

- 1. Appointments to be Considered:
 - Reappointment of Larry Booz as an alternate to the Historic District Commission
 - Reappointment of Margot Doering to the Historic District Commission
 - Reappointment of Martin Ryan to the Historic District Commission
 - Reappointment of Reagan Ruedig to the Historic District Commission
 - Reappointment of Robin Pickering to the Portsmouth Housing Authority
- 2. *Appointments to be Voted:
 - Appointment of Susan B. Strauss to the Historic District Commission
 - Appointment of Joy Curth to the Historic District Commission

XV. CITY COUNCIL MEMBERS

A. ASSISTANT MAYOR KELLEY & COUNCILOR TABOR

1. Report Back from Housing Committee regarding the City Council motion of April 7th, to wit: "A list of zoning barriers to remove/opportunities to create market conditions for more affordable housing both at market rate...and permanently below market levels, including zoning changes that could yield the greatest results in creating more affordable housing in the shortest timeframe."

B. COUNCILOR COOK

1. Update from ACC on the State of the Arts in the community
2. Proposed ACC Banner Program (***Sample motion – move to request that the Legal Department, in conjunction with the Arts and Cultural Commission, draft an Arts and Cultural Banner Program Policy for the City of Portsmouth, to be reviewed by the City Council at its September 8th City Council meeting***)

C. COUNCILOR BLALOCK

1. *Report Back from the Recreation Board on Renaming of Portsmouth Skatepark in honor of Chris Rice (***Sample motion – move to request on behalf of the Recreation Board that the City Council rename the Portsmouth Skatepark the Chris Rice Skatepark***)

D. COUNCILOR BAGLEY

1. Parking & Traffic Safety Committee Action Sheet and Minutes of the June 5, 2025, meeting (***Sample motion – move to approve and accept the action sheet and minutes of the June 5, 2025 Parking & Traffic Safety Committee meeting***)
2. *FY26 Budget – ***move to set the Police Department budget for Fiscal Year 2026 at the same funding level as Fiscal Year 2025***
3. *FY26 Budget – ***move to increase the School Department budget by \$153,000.00 above the City Manager's recommended amount***
4. *FY24 Budget – ***move to increase the Fire Department budget by \$112,000.00 above the City Manager's recommended amount***

XVI. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Donation of 65 at-home heart health screening kits from Service Federal Credit Union to the Portsmouth Police Department ***(Sample motion – move to approve and accept the donation to the Police Department as presented)***
- B. *Acceptance of the 2025 Spring Healthy Aging Strategic Grant Award to Recreation Department from the Foundation for Seacoast Health - \$25,000.00 ***(Sample motion – move to approve and accept the donation as presented)***

XVII. CITY MANAGER'S INFORMATIONAL ITEMS

- 1. Pease Development Authority Board Meeting Update
- 2. *Report Back on Financial Impact of 15-Minute Free Parking for Residents
- 3. Bicycle and Pedestrian Plan Update
- 4. Market Square Master Plan

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report with no attachments*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**